

## **Room Ventilation**

In simple terms, natural ventilation is a method of allowing fresh outdoor air into living spaces. Rooms left without natural ventilation can result in condensation build up on windows and window ledges or mould build up on walls, ceiling, clothes and bedding.

Condensation builds up when the room is warm inside and it makes contact with the cold outside. The coldest part of the room is always around the window so moisture build up generally occurs in this area. This condensation needs to be wiped down immediately to avoid mould build up.

Here are some simple tips you can use to ventilate your house daily;

- Open your bedroom, kitchen and living room windows daily for at least 30mins. For security reasons do not leave windows open while house is vacant.
- **For further ventilation, windows can be secured on the second latch when your house is vacant. Please see the following page for instructions or call to office for demo if you are unsure how this works.**
- If condensation builds up on your window/windowsill, it should be dried up immediately to avoid causing mould on curtains, carpet, walls & ceiling as well as on personal belongings.
- Ensure heating is on correct settings for cost efficiencies and comfort.
- Clothes or shoes should never be left on heater to dry, this is a fire hazard. Clothes drying on an airer in your unit will cause build up of moisture in the air, please ensure windows are open to all allow exchange of air, reducing condensation and mould developing.

## **LEAVING YOUR WINDOW ON THE SECOND LATCH**

It allows you to air the room while ensuring the window cannot be opened from the outside.



At the bottom of the image above you can see the double latch on the frame of the window. When you have your window fully closed the lock sits in the first latch, on the left in this photo.

When you lock the window on the second latch it leaves a gap of over a centimeter as per the following image:



This allows the flow of air in and out, but also means that the window is locked from the outside.